



ACCOUNTANT



Date: January 2019

Location: Elgin, IL USA

Department: Accounting

Job type: Full-time, Salary

Company Overview

Newhaven Display is a leading global display company that produces electronic display products for a wide variety of markets and applications. Our products include cutting edge LCD, VFD and OLED technologies.

Benefits

At Newhaven Display, you are empowered to create a career that will take you to where you want to go. Here, you'll enjoy the freedom to explore new projects, the support to think outside the box and the advanced tools and technology that foster innovation and achievement. We offer an excellent working environment, salary and benefits package including vacation pay, medical, profit-sharing and advancement opportunities within the company.

About the Job

Newhaven Display is seeking a full-time Accountant to contribute to the operation of the finance/accounting department. You will be responsible for daily accounting tasks and financial activities as assigned by the Accounting Manager. The ideal candidate will be thorough and detail oriented, with the willingness to take on any task in support of the Accounting Department. This position is ideal for someone with solid accounting abilities who is interested in advancing their skills and knowledge with a growing industry leader.

Responsibilities

- Daily transaction processing of accounts payable, accounts receivable and cash application.
- Prepare bank reconciliations on a monthly basis.
- Month-end closing activities, including preparation of various journal entries.
- Monthly balance sheet account reconciliations.
- Monthly preparation of financial reports and financial statements.
- Perform special projects, as required, to assist the department and the Company in achieving its goals and objectives.
- Research discrepancies.
- Other accounting and finance duties as assigned.

Requirements

- Bachelor's Degree in Accounting
- 5+ years of experience
- Proficient use of computers and Microsoft Office: Word, Excel, and Outlook
- Experience with QuickBooks is a plus
- Analytical thinking abilities, always seeking to draw connections and identify the "why"
- Detail-oriented, organized, accurate and motivated, with good problem-solving skills
- Strong organizational, written and verbal communication skills
- Comfortable working in a dynamic and changing environment
- Hands-on commitment to getting the job done
- Accountable for accurate and timely work product
- Ability to communicate clearly and professionally, both verbally and in writing
- Self-starter and results oriented individual is a must
- Ambition, strong work ethic and willingness to learn
- Experience with manufacturing, electronics or display technologies is a plus